



**Family Center and Family Support Grant  
Overview/Orientation  
July 18<sup>th</sup>, 2022 , 11am to 1pm**

# Introductions

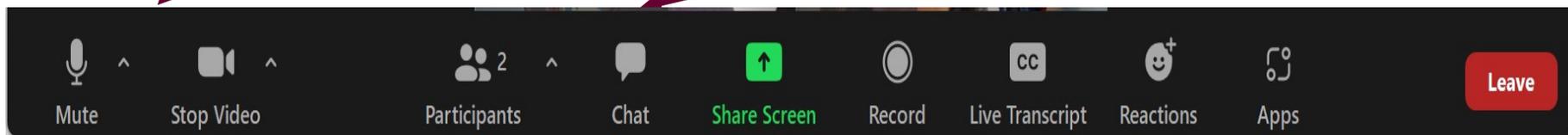
Please write in the chat:

- Organization
  - EBHV and Enhancements being implemented if Applicable
  - What are you looking forward to?
-

# Getting Around in Zoom

Your microphone and camera will be turned off for the webinar.

Open the chatbox to ask the speaker questions.



***Place your name and agency into the chat.***

Click on the Caption icon to view captioning.

# For the best webinar experience



- Audio and video quality are dependent on your internet service. Make sure you have a stable connection.
- Use Speaker View while watching the webinar.

# More Housekeeping

- Check out the Pennsylvania Home Visiting homepage at <http://www.pa-home-visiting.org/>
- ***This training will be recorded. By remaining on the webinar, you are consenting to be recorded. If you do not wish to be recorded, you must log off now.***

# Agenda

- Background
- Procedures
  - General
  - Reporting
  - Modifications
  - Support
- Questions





# Background

# Introductions

## **OCDEL Staff**

- Andrew Dietz, Family Support Program Manager
- Greg Swartzlander, Family Support Program Specialist
- Matt Firestone, Family Support Program Analyst
- James Redd, Fiscal Specialist

## **EITA Family Support Consultants**

- Ashley Ankeny
- Heather Powell
- Illecia Voughs

## **PA Key**

- Jim Powell, Fiscal Specialist

# Introductions

- **OCDEL**

- Christina Harris, Early Childhood Lead for Early Childhood Comprehensive Systems (ECCS)
  - [c-chrishar@pa.gov](mailto:c-chrishar@pa.gov)
- Sadia Batool, Family Lead for Early Childhood Comprehensive Systems (ECCS)
  - [c-sabatool@pa.gov](mailto:c-sabatool@pa.gov)

# Pennsylvania's Early Childhood Comprehensive Systems (ECCS) Health Integration Prenatal to Three (P-3) Project

The purpose of PA's [ECCS Project](#) is to coordinate, implement and sustain an equitable, comprehensive, system that promotes early developmental health and family well-being in order to increase access to a robust health care system that is able to meet the complex needs of the P-3 population.

## Pennsylvania Early Childhood Comprehensive Systems: Health Integration Prenatal to Three Project

In August 2021, the Health Resources and Services Administration (HRSA) awarded Pennsylvania approximately \$12 million to support the Early Childhood Comprehensive Systems Health Integration Prenatal to Three (ECCS) Project.

These funds will advance cross sector collaborations and partnerships, health system engagement, state-level policy and fiscal innovation, equity, and family leadership to promote early developmental health and family well-being among prenatal to three-year-old P-3 populations.

Pennsylvania's ECCS Project builds the Commonwealth's capacity and infrastructure to integrate and strengthen maternal and early childhood systems. The focus on the prenatal-to-age-3 period maximizes the opportunity to reach and support families during the earliest stages of parenting.

Pennsylvania's ECCS Project coordinates, implements, and sustains an equitable, comprehensive system that promotes early developmental health and family well-being to increase access to a robust health care system that can meet the complex needs of the P-3 population.

Many families experience significant adversity during the P-3 period, or experience significant challenges in providing the safe, nurturing, and engaging environments young children need to thrive. This contributes to widening disparities and inequities in childhood development, school readiness and achievement, and lifelong health. To ensure efforts are equitable, it is important to engage, recruit and support families to utilize Pennsylvania's P-3 services.



The ECCS Project recognizes that the importance of ensuring the maternal and early childhood system workforce who work with very young children and their families are knowledgeable and skilled in promoting social-emotional development and addressing maternal health concerns.

ECCS works in collaboration with human services and health systems to continue to promote competency-based workforce development, cross sector collaboration, and public awareness.

## Pennsylvania Early Childhood Comprehensive Systems: Health Integration Prenatal to Three Project

### ECCS Project Objectives



- 1. State Level Early Childhood Leadership Capacity:** Increase the number of family and professional leaders engaged in state level maternal and early childhood initiatives.
- 2. Coordination and Alignment between Maternal Child Health (MCH), Public Financing Partners, and other Statewide P-3 Systems and Programs:** Develop, strengthen, and implement a cross-sector-state-level maternal and early childhood strategic plan that integrates health with other P-3 systems and programs.
- 3. Health System Capacity to Connect Families to Service Coaches:** Increase the participation of health providers (including obstetricians and pediatricians) in coordinated intake and referral systems, or strengthen data coordination efforts for P-3 population.
- 4. Policy and Financing Changes:** Demonstrate progress towards critical policy and financing changes, as identified in state maternal and early childhood strategic plans.
- 5. Health Equity and Systemic Drivers of Disparities:** Set specific and measurable P-3 health equity goals in the statewide early childhood plan.

### How to Support ECCS

- Share questions or ideas by connecting with the ECCS Leads.
- Talk to program and partners to build awareness.
- Help the ECCS Leads connect with families and programs interested in engaging in project activities.
- If you are a family member interested in engaging in project activities, contact the ECCS Leads.

Learn more at [www.dhs.pa.gov](http://www.dhs.pa.gov)

### Connect With Us



Christina Sims, MS  
Early Childhood Lead  
c.sims@dhs.pa.gov | 717.787.5881

Leslie Bevel  
Early Childhood Family Lead  
l.bevel@dhs.pa.gov | 717.227.7565

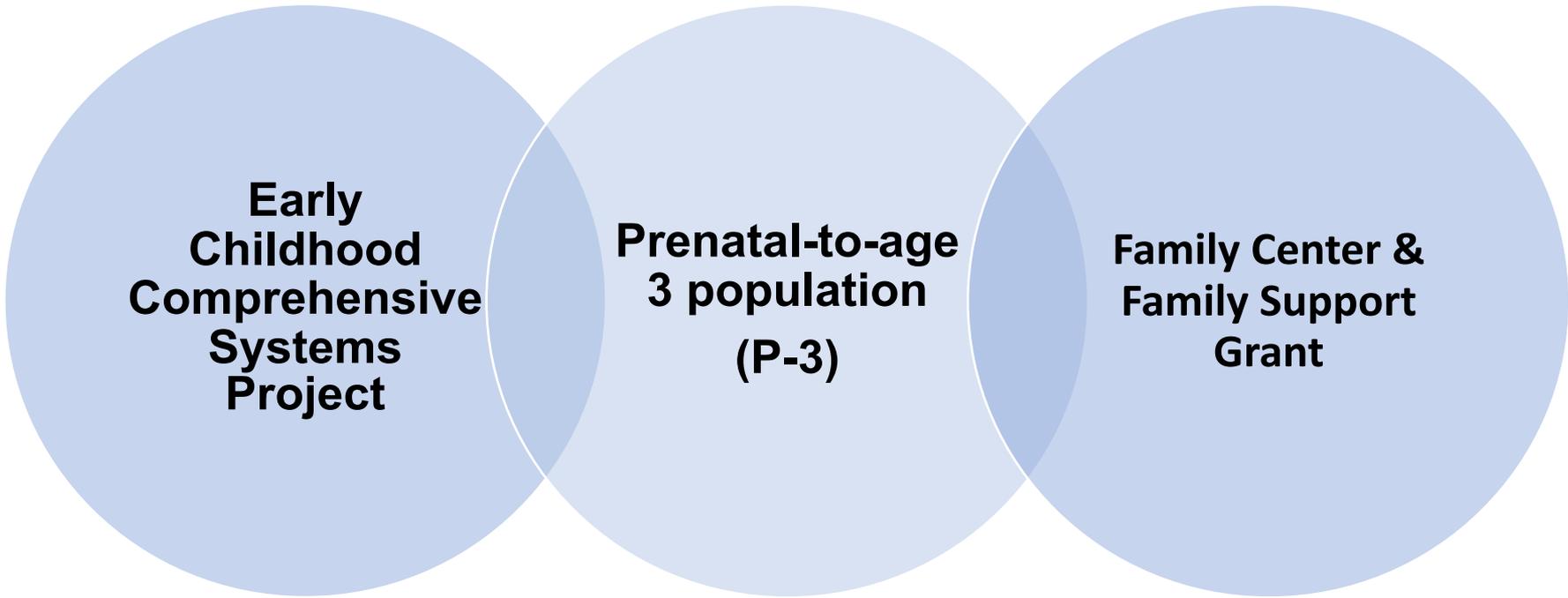
# ECCS Project Goals



# Family Leadership



- Develop and implement strategies to improve the engagement of families in project activities and promote family leadership across the early childhood and maternal health system
- Ensure that best practices and innovation through the health system and early childhood systems have meaningful and equitable family participation
- Advance leadership development opportunities for family partners who are representative of the diversity of populations being served.
- Coordinate with existing state and community family leadership, support and training initiatives.



**Early  
Childhood  
Comprehensive  
Systems  
Project**

**Prenatal-to-age  
3 population  
(P-3)**

**Family Center &  
Family Support  
Grant**

# Next Steps for ECCS

- System Assets and Gap Analysis
  - Maternal and Early Childhood Strategic Plan
  - Connection with families
-



# Grant Award Breakdowns

# Funding

## **Family Support Grant Awards Funding**

- State – Family Support (Includes all prior EBHV state funding (non-Family Center non OCDEL Nurse- Family Partnership ))
- State – OCDEL Nurse- Family Partnership
- Federal – Maternal, Infant, and Early Childhood Home Visiting (MIECHV)
- Federal – Community Based Child Abuse Prevention (CBCAP)
- Federal – Community Based Child Abuse Prevention American Rescue Plan (CBCAP ARP)
- Federal – Promoting Safe and Stable Families (PSSF)

## **Family Center Grant Awards Funding**

- State – Family Center funding (FC)
  - Federal – Promoting Safe and Stable Families (PSSF)
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# Grant Requirements

## Family Support Grant Requirements

- The grant requirements are available at: <http://www.pa-home-visiting.org/providers/family-support-grant-agreements/>.
- Please note this does not include all Riders that are included in the actual signed Grant Agreement, this is only provided as a reference if needed.
- This is not or it intended to be an official fully signed agreement.

## Family Center Grant Requirements

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# Federal Funding Info

## Maternal, Infant and Early Childhood Home Visiting (MIECHV)

- <https://mchb.hrsa.gov/programs-impact/programs/home-visiting/maternal-infant-early-childhood-home-visiting-miechv-program>

## Community Based Child Abuse Prevention (CBCAP)

- <https://friendsnrc.org/cbcap/what-is-cbcap/>

## Promoting Safe and Stable Families (PSSF)

- <https://www.acf.hhs.gov/cb/grant-funding/promoting-safe-and-stable-families-title-iv-b-subpart-2-social-security-act>



# Expectations & Implementation

# Grantee Expectations

- Goals and Outcomes
  - RFA or Family Center Work Statement Clarifications
  - Accountability
  - Support
-



# Grant Period

## July 1 – June 30

- 1st Quarter – July to September
  - 2nd Quarter – October to December
  - 3rd Quarter – January to March
  - 4th Quarter – April to June
- 
- Please note that all grants are subject to the availability of both state and federal funding for each year of the grant award.
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# Renewal Process

- Renewal package sent prior to start of grant year two and three and potentially optional years four and five:
  - Renewal Signature Form
  - Updated Work Statement
  - Program and/or Budget Revision Request, if applicable
- Any unused funds and interest monies must be returned to OCDEL at end of each grant year

# Payment Provisions

## Issued on monthly basis

- 1 advanced installment payment of 1/12<sup>th</sup> of the Annual Amount July through May.

## Last Month

- 1/12<sup>th</sup> in June after receipt of the final expenditure report

## Quarterly Expenditure Reports

- Completed at the end of each Quarter align expenses with allocated funding.



# Reporting

# Reporting Requirements

- Use of the OCDEL Family Support and Home Visiting Database
    - Credentials for Staff
  - Reporting Forms and Family Support Data System Guide:
    - <http://www.pa-home-visiting.org/data-system-guide/>
  - Fiscal Guide:
    - <http://www.pa-home-visiting.org/fiscal-guide/>
  - Due Dates
-

# Reports in the Data System

- Demographic Data
    - For existing families - adding a funding source/program
  - Enrollment Reports
  - Performance Measures
  - Bimonthly Staffing FTE Report – (Every other month)
  - Quarterly Program Narrative Reports
  - Expenditure Report
-

# Reports NOT currently in the Data System

- Program Improvement Plan\*
- Staff Vacancy Report\*
- Targeted TA and Corrective Action Reporting\*
- Family Support Program Monitoring Tool (not yet available)\*
- Continuous Quality Improvement (CQI) Reporting
  - Team Plan
  - PDSA Worksheet with Summary when PDA Cycle is completed (at bottom).
  - Available here: <http://www.pa-home-visiting.org/cqi-guide/>

# Continuous Quality Improvement

## What is CQI?

- A systematic approach to specifying the processes and outcomes of a program or set of practices through regular data collection and the application of change strategies that may lead to improvements in performance.

## Why is CQI Important?

- Increased adaptability, Increased productivity, Improved morale, Helps us work on complex problems; and Work through the messiness of life.

## Reports

- CQI PDSA – Monthly – 18<sup>th</sup> of each month
- CQI Team Plan – Yearly – By July or the beginning of a Project (Delayed for Year 1 of the awards)
- CQI Summary Report – When Completed (On PDSA Form)

## Webinar Series and Guide

- <http://www.pa-home-visiting.org/cqi-guide/>

# How Data is Used

- State Data Analysis
    - Readily available statewide data
    - Required federal and state reporting
  - Agency Data Analysis
    - Comparison to Statewide results
  - Advocacy for Family Support in PA
    - Sharing of data externally
    - Pennsylvania Partnerships for Children: Childhood Begins at Home
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# Family Support Data Orientation & Overview Webinar

**Please save and share the following date with the person(s) responsible for data reporting at your agency:**

- **Wednesday, August 3<sup>rd</sup>, 2022 – 10am to 12pm**
  - An email will be sent to all primary contacts to share with their data staff or staff that will be entering the data.
  - No registration is required.
  - The session will be recorded if unable to attend.
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# Modifications

# Modifications to Grants

- Improvement plans
  - Revisions
  - Relinquishing the grant
-

# Improvement Plan

- Persistent challenges
- Complete an Improvement Plan
  - Goals
  - Action steps
  - Monitoring

# Program Revisions

- An increase or decrease of the population to be served
  - Can be completed through the data system
- A major change in the originally-approved design of the program which alters the program's objectives
- A change in the entity responsible for administering the grant agreement
- A redefinition of the population to be served
- A change in a subcontractor
- A change in curriculum or model(s) used that does not alter the program's objectives or deviate from a model program's requirements.
  - EBHV Models must be on the HomVEE list.

# Revision Requests

- Revisions require prior approval
  - Number of Funded family slots or goal numbers for EBHV & Non EBHV programs can be revised using the data system for counties currently served, adding an additional county requires prior approval.
- Must be signed by both a fiscal and program representative *IF* there is an impact on the budget
- Must include justification and documentation
- Submit at least 30 days before the end of the grant year.

# Budget Revision Policy

- Completed in the Database
  - Reallocating funds between major categories totaling more than 10% of the category total
  - A line is added or deleted
  - The total award amount may not increase unless indicated by OCDEL.
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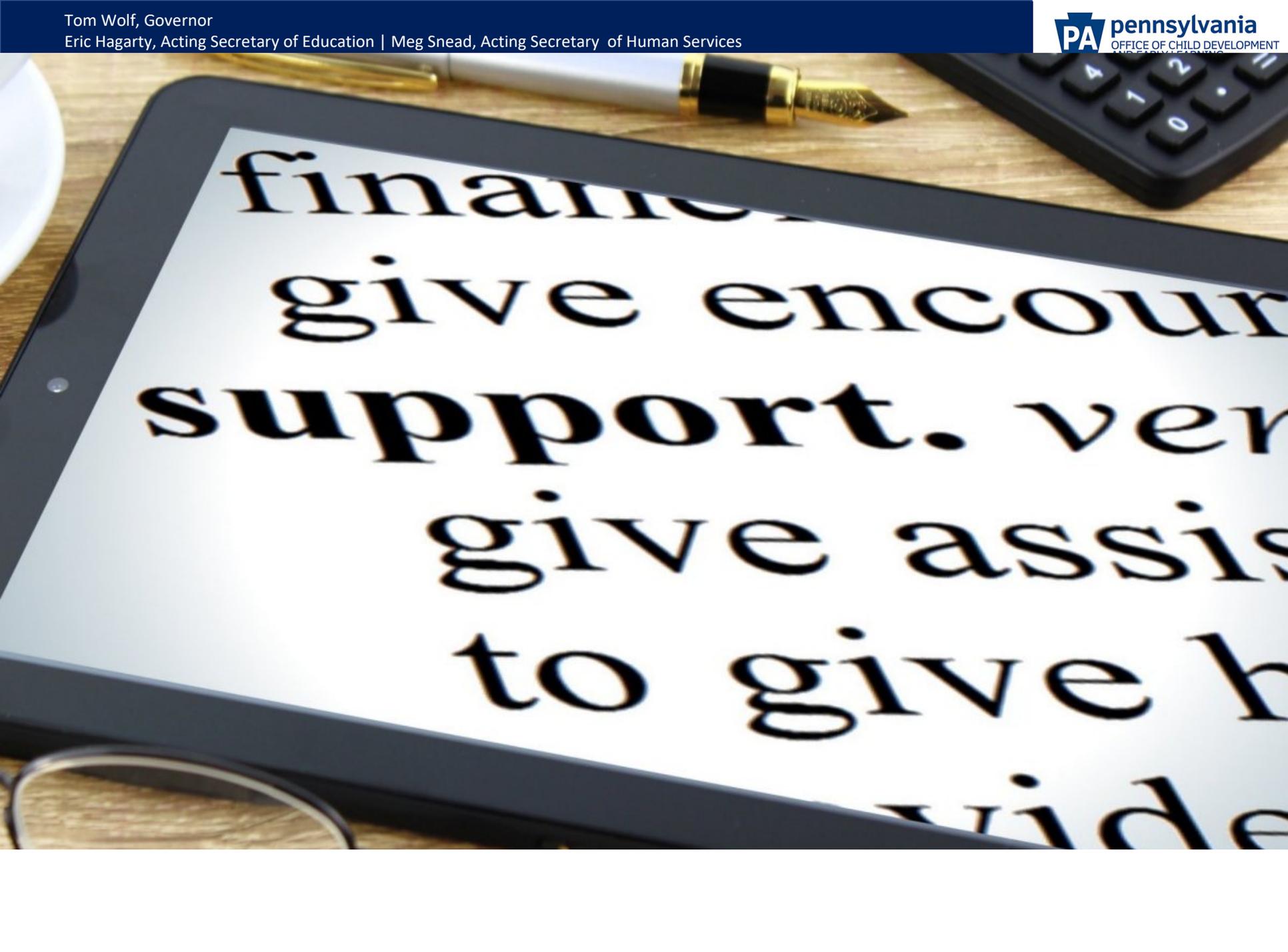
# Relinquishing the Grant

- Discuss the situation with the Family Support Consultant
  - Letter stating intent
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# Fiscal Orientation & Overview Webinar

**Please save and share the following date with the person(s) responsible for fiscal reporting at your agency:**

- **Tuesday, August 2<sup>nd</sup>, 2022 – 1pm to 3pm**
  - An email will be sent to all primary contacts to share with their fiscal staff.
  - No registration is required.
  - The session will be recorded if unable to attend.
-

A close-up photograph of a tablet computer lying on a wooden desk. The tablet screen shows several lines of text in a serif font. The text is partially cut off at the top and bottom. In the background, a fountain pen with a gold nib and a black calculator are visible on the desk. The lighting is warm, highlighting the textures of the wood and the tablet's surface.

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give assis  
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Staff

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# Technical Assistance

- Communications
  - Regularly Scheduled Calls
  - Site Visits
  - Ongoing Support as Needed
-

# Communications

- **Written Communications:** May come from anyone within OCDEL, Early Intervention Technical Assistance (EITA) or the PaKey, please ensure that the domains @pa.gov, @pattan.net, and @pakeys.org are approved via your email software.
  - **Family Support Data System Update Communications:** Will always be sent from the Family Support Team RA Account, please add [RA-PWPAHOMEVISITING@pa.gov](mailto:RA-PWPAHOMEVISITING@pa.gov) to you address books.
  - **Phone Calls/Virtual Meetings:** Family Support Consultants will conduct phone calls or virtual meetings with their assigned Family Support Programs based on a tiered monitoring system.
-

# Communications

- **CQI Calls/Virtual Meetings:** All CQI Teams and agencies are entitled to coaching calls to assist them with writing and implementing their PDSA cycles as needed. These calls may be scheduled by emailing a request to the Family Support Program Specialist at OCDEL.
- **PA Early Ed News:** Sponsored by OCDEL, the PA Early Ed News is a monthly e-newsletter to inform early learning professionals, the early childhood community, school district staff, policymakers, community leaders and the public on developments in early childhood education and care in Pennsylvania. The newsletter is free and open to anyone. <https://www.pakeys.org/getting-started/about-us/newsletter-signup/>

# Communications

- **Family Support Consultant:** Your designated Family Support Consultant is always the first person to contact with any grant related questions. They will forward the email on to the appropriate person(s).
  - **Family Support Data System RA Account:** You may contact this email with data system related questions. Please always Cc your Family Support Consultant when contacting. [RA-PWPAHOMEVISITING@pa.gov](mailto:RA-PWPAHOMEVISITING@pa.gov)
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# Professional Development

- In Person Grantee Meeting
    - November 14<sup>th</sup> and 15<sup>th</sup> – Hershey, PA
    - Please save these dates more information to follow.
  - Family Support Advisory Committee (formerly Stakeholder Committee)
    - More information on next slide
  - Family Support Leadership Bi-Monthly Meetings
    - Starting September 16<sup>th</sup>, 2022 – 9am to 11am
    - Every 3rd Friday from 9am to 11am.
  - Webinars, Emails and Communications
  - Occasional Courses on Family Support Topics
-

# Family Support Advisory Committee

- There are currently approximately fifty-five representatives .
  - The purpose of the Committee is to advise OCDEL
  - The committee continues to work towards its previously developed vision statement:
    - “A statewide system of high-quality home visitation services that will, in partnership with families and communities, strengthen, support, and promote maternal and early childhood health, safety, development and education.”
  - Upcoming Member Application
-

- Family Support Consultants will contact each grantee
  - Clarifications on the RFA or Work Statement if applicable
  - Schedule first calls
  - Schedule CQI Calls after initial calls



**NEXT  
STEPS**

# Strengthening Families™ Protective Factors

- Parental Resilience
- Social Connections
- Knowledge of Parenting and Child Development
- Concrete Support in Times of Need
- Social and Emotional Competence of Children

# Small Group Discussion

- Choose a recorder.
  - In small groups, please discuss:
    - How does your organization incorporate the Strengthening Families™ approach in working with families?
    - How will the program you intend to implement with the grant enhance this integration?
  - Report out:
    - What is one thing you found in common about approaches to SFPP?
-



# Opportunity



## Infant Mental Health Foundations Course 2022/2023

The University of Pittsburgh IMH Foundations course is 15 module, 45-hour, self-paced learning opportunity.

This online course, Foundations of Infant Mental Health, will be available from September 2022 through July 2023.

Kick off Webinar to be held on September 22, 2022- selected applicants will learn about the course, learning platform and learning circles.

Virtual Learning Circles will be held through July 2023 and are optional for those enrolled in the course. The Learning Circles will be facilitated by EITA staff to provide an opportunity for professionals to discuss course content, share ideas, resources, and application of knowledge to their work.



# Questions/Discussion

# Contacts

- Andrew Dietz, [anddietz@pa.gov](mailto:anddietz@pa.gov)
  - Greg Swartzlander, [gswartzlan@pa.gov](mailto:gswartzlan@pa.gov)
  - Matt Firestone, [matfiresto@pa.gov](mailto:matfiresto@pa.gov)
  - Database Email, [ra-pwpahomevisiting@pa.gov](mailto:ra-pwpahomevisiting@pa.gov)
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  - Illecia Voughs, [ivoughs@pattan.net](mailto:ivoughs@pattan.net)
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-